

STATE OF NEW HAMPSHIRE – TOWN OF SURRY

SELECTMEN

MEETING MINUTES JUNE 13, 2016

The meeting was called to order at 7:00 P.M. Present were Jay Croteau, Bruce Smith and Eric Eichner.

Jay Croteau motioned to accept the minutes. Eric Eichner seconded the motion. The selectmen accepted the minutes.

The selectmen signed the payroll.

Bruce Smith spoke with Jonathan Sisson about the approval for the small culvert on the Pond Road. With the approval done under routine maintenance, the projected turnaround time should be five days from submission. The selectmen have agreed to have Jonathan Sisson submit the application and have it ready for next Monday.

The selectmen signed and sent the Primex letter for CAP(Contribution Assurance Program).

The Town of Surry received \$20.00 cash from Mary Foshier for the sale of history books.

The selectem signed the letter to Glenn Britton suggesting he apply for a special exception from the ZBA to bring his property into compliance as a motorcycle repair facility. The ZBA and the Planning Board would need a joint hearing as well as a regular site plan.

Bruce Smith spoke with Marie St. Onge about the space requirements for the town clerk office for municipal agents. According to RSA 289:3 the selectmen have the authority to authorize the work to be done.

The selectmen discussed RSA 33-3a maintenance of Permanent records and what records needed to be kept. The records of the individual offices meeting minutes should be kept. The library was considered as a place to store records.

Durwin Clark will have his review next week.

Jay Croteau will contact Mark Mackenzie about the current use application and matrix.

The selectmen discussed the tax deed property file.

The selectmen agreed to accept the updated version of the Internal controls. They will sign the new version next Monday evening.

John Davis signed the notice of Intent to Cut for Elizabeth Hall and Tim Bienvenu.

Fred Bretton spoke with the selectmen about the meeting with the state emergency manager and the need for the town to update their emergency plan every five years. The selectmen authorized him to update the emergency operations plan and to pursue the grant application.

Fred Breton assigned the # 64 to the house Cider Mill Road for Perkins.

Bruce Smith motioned to adjourn. Jay Croteau seconded the motion. The selectmen agreed to adjourn.

The meeting adjourned at 9:00 P.M.