

Town of Surry, NH
Driveway Regulations

Effective Date---07/18/16

Price \$2.75

Date 07/18/2016

Town of Surry, NH Driveway Regulations

ARTICLE I **Authority and Purpose**

Pursuant to the authority vested in the Surry Planning Board by the legislative body of Surry, and in accordance with the provisions of Chapters 674:35 and 236:13 of the New Hampshire Revised Statutes Annotated, as amended, the Surry Planning Board adopts the following regulations governing all driveway construction and driveway access to town roads. These regulations are designed to accomplish the purposes of protecting the health, safety, convenience, and general welfare of the citizens.

ARTICLE II **Applicability**

These regulations apply to all driveways and all driveway cuts on town roads in the Town of Surry. This regulation does not apply to driveway cuts on state roads in the Town of Surry.

ARTICLE III **General Provisions**

Prior to the construction or change in use and/or intensity of any driveway, entrance, exit, or approach to any private, town or state road, and prior to obtaining any applicable building permits for the property, the landowner or authorized agent shall secure approval of such proposal in accordance with these regulations.

All lots shall have access by means of a driveway that meets the requirements of the Driveway Regulations of the Town of Surry NH. Access to lots and to structures on these lots shall be by driveway cuts on a public street defined in the Surry NH Zoning Ordinance.

All driveways, cuts and culverts shall be designed and built such that no standing water can exist

ARTICLE IV **Definitions**

The definitions contained in the Surry NH Zoning Ordinance and Subdivision Regulations shall apply, in addition to the following:

- A. Access: A way or means of approach to provide physical entrance to a property.
- B. All-Season Safe Sight Distance: A line that encounters no visual obstruction between 2 points, each at a height of 3 feet 9 inches above the pavement, allowing for a snow windrow and/or seasonal changes, and so located as to represent the line of sight between the operator of a vehicle using the driveway and the operator of a vehicle approaching from either direction.
- C. Construction: For the purposes of this regulation, means not only the construction of a new driveway, but also any improvements to or alterations of an existing driveway.
- D. Driveway: A public or private roadway providing primary access from either a public street or private road for vehicles to a dwelling, business, parking area, or other structure or facility that is currently used on a regular basis. This does not include an access that is primarily used for service or maintenance, such as fuel oil delivery.
- E. Driveway Cut: For the purposes of these regulations, the driveway cut refers to the first 20 feet of the driveway, measured from the edge of the traveled way.

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ARTICLE V Design Standards

A. Driveway Cuts on Town Roads

1. All driveway cuts shall be on public streets, a Class V or better road and be within the required frontage for said lot. (See Zoning ordinance Article VI Land and Space Requirements Table).
2. No driveway cut shall be constructed within 50 feet of the nearest edge of an intersecting road, measured between nearest edges (see Figure 1).
3. A minimum of a 150-foot all season safe sight distance in each direction is required.
4. When proposed driveway cuts on the same side of the road are within 50 feet of each other, the Planning Board may require a common access to be used, for reasons of safety and topographical considerations.
5. There shall be no more than one primary access to a single parcel of land unless a need for multiple accesses can be demonstrated.
6. Driveway cuts shall intersect roadways at an angle of 60 - 90 degrees.
7. For purposes of snow removal, general maintenance, and protection of abutters, driveway cuts shall be constructed in accordance with Town of Surry setback regulations in the zoning ordinance, but in no case closer than 10 feet from abutting property lines and easements.
8. The driveway access shall be graded so that storm water runoff from the driveway does not flow into the roadway. The driveway cut shall slope down 5% from the road to a ditch centerline, with or without a culvert, for a minimum distance of 10 feet, or as directed by the Selectmen or their designee.
9. The driveway cut shall have a minimum width of 16 feet at the intersection of the road and for a distance of 20 feet from the road. The cut may be flared out as it approaches the road.
10. If a culvert is required for proper drainage, as deemed necessary by the Selectmen or their designee, it shall be a minimum of 15" in diameter and long enough to accommodate a 3:1 side slope, or to maintain the driveway width dimensions. It shall be of new-galvanized steel, reinforced concrete or High Density Poly Ethylene (HDPE).
11. Culvert design shall conform to the most recent NH Department of Transportation (DOT) specifications. The culverts shall be installed by the landowner under the supervision and with the approval of the Selectmen or their designee.
12. The drainage ditch shall be 6 inches below the outlet end of the culvert and drop at least one-quarter inch per foot to the nearest point of drainage relief.
13. Driveway cuts providing access for multi-unit residential, commercial, or industrial uses shall be designed to conform with sound engineering practice using the NHDOT manual, Administrative Rules for the Permitting of Driveways and Other Accesses to the State Highway System as a guide.
14. Driveway cuts shall not interrupt the natural or ditch line flow of drainage water. Where shallow ditch lines or natural drainage courses exist, driveways may be swaled at a point beyond the shoulder to accommodate the flow of storm water.

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B. All Driveways

1. All driveways shall be a minimum width of 12 feet.
2. For purposes of snow removal, general maintenance, and protection of abutters, driveways shall be constructed in accordance with Town of Surry setback regulations in the zoning ordinance, but in no case closer than 10 feet from abutting property lines and easements.
3. Driveways shall not interrupt the natural or ditch line flow of drainage water. Where shallow ditch lines or natural drainage courses exist, driveways may be swaled at a point beyond the shoulder to accommodate the flow of storm water.
4. No driveway shall have a slope of over 15%. Any driveway with a slope over 10% must be reviewed by the Selectmen or their designee for safety issues.
5. Any driveway crossing a wetland or body of water shall have all permits required by the Wetlands Board.
6. Any bridges shall be constructed in accordance with sound engineering practices and as approved by the Selectmen or their designee.
7. No structures (including buildings), permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over, or under the town road right-of-way.
8. Driveways that are over 300 feet in length must be approved by the Surry Fire Engineers.

ARTICLE VI PROCEDURES

- A. Prior to commencing work, the applicant will file an application with the Selectmen on a form provided by that office.
- B. Before the Selectmen act on the application, Selectmen or their designee will inspect the site. The Planning Board and Conservation Commission shall be asked to review and comment on all applications.
- C. The Selectmen or their designee will make a final inspection to determine that all work has been satisfactorily completed in conformance with these regulations. (Rev. 5/13/02)

ARTICLE VII Site Plans for One and Two Family Dwellings Only

Accompanying the driveway application will be four copies of the Site Plan, prepared according to the following standards.

- a. Plans shall be at any scale between 1"= 20' and 1"=400'.
- b The outside dimensions of the plan shall be , 11" X 17", 17" X 22", or 22" X 34".
- c. All title blocks should be located in the lower right hand corner, and shall indicate:
 - 1) Owner of record
 - 2) title of plan
 - 3) name of the town (s)
 - 4) tax map and lot number
 - 5) Plan date and revision dates.
 - 6) A letter of authorization from the owner, if the applicant is not the owner.

Or four copies of the septic system design with driveway design details included.

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ARTICLE VIII Administration and Enforcement

- A. These regulations shall be administered by the Surry Board of Selectmen or their designee. The enforcement of these regulations is, as well, vested with the Selectmen.
- B. Waivers: The standards of these regulations may be modified or waived when, in the opinion of the Selectmen, upon comment by the Planning Board and Conservation Commission, specific circumstances surrounding a proposal or a condition of the land indicate that strict adherence to the standards would create a hardship for the landowner, and such modification will not be in conflict with the purpose and intent of these regulations.
- C. Performance Bond: As a condition of approval, the Selectmen may require the posting of a performance bond commensurate with the size and complexity of the project to guarantee the proper completion of any work specified as a condition of the approval.
- D. Penalties: Any person who violates any of the provisions of this regulation shall be subject to fines and penalties as spelled out in RSA 676:15 & 17.
- E. These regulations may be amended by the Planning Board following a public hearing on the proposed change.

Adopted by the Planning Board on October 8,2001 after public hearing on September 24,2001

_____Chairman

_____Secretary

Adopted after Public Hearing on 10/8/01
Revised after Public Hearing on 5/13/02
Revised after Public Hearing on 12/09/02
Revised for clarification on 12/19/2005