

Minutes for 3/9/15

Call to order at 7pm

Present were Jay, Steve, Bruce

Jay informed the board that licensing for the town radios is paid by and administered by Mutual Aid and the town should not pay any bill that might show up at the town hall. Let Mutual Aid handle it.

The selectmen decided that it would be good to have the church youth group that came in last week to volunteer their time work on the cemetery plot plan. Selectmen will notify them and say it will take a while to gather up what we have already but we want them to proceed.

In to visit was Darlene Clark, Town Clerk, to discuss Town Clerk position. Selectman asked about Municipal agent progress. Darlene says that that will not happen while she is Town Clerk. We discussed some ideas for future Town Hall plans. The idea was mentioned to check with other towns to see how much space is needed when a town is a "Municipal Agent". We discussed the need to get the reconciled accounting from the clerk and treasurer sooner at years end. We discussed the need for more timely deposits by the clerk. The guidelines state that, according to Surry Deposit Procedure #3, deposits should be made weekly, or daily when permit fees total \$500 or more. The selectman wanted to bring it to the clerk's attention. She will work harder on accomplishing what the guidelines state.

Bruce did some research on how other towns process and approve their payroll. Sullivan, Gilsum, Westmoreland were contacted. We need a way to produce a manifest for payroll which is not done currently. How this will happen is still being discussed. Optimistic that it will happen soon.

The selectmen read through the warrant to be prepared for town meeting on Thursday March 10.

Jay will be attending voting all day, Bruce will be in later in the day.

Crystal asked for an electronic copy of the warrant, Jay will send one to her.

Meeting adjourned at 9pm