

SURRY SCHOOL BOARD POLICY

CB: Superintendent

The school board and the superintendent lead as a unified team with collaboration and mutual trust. The superintendent is the school district's educational leader and is charged with the oversight of all aspects of the district's daily functions.

The duties of the superintendent are defined in the contract of employment, individual board policies, SAU policies, state statutes and New Hampshire Department of Education Rules.

The Board expects that superintendent, as the chief executive officer, is responsible for:

1. The execution of board policies.
2. The management of the work of all school departments, the duties of which, apart from those required by law, the Superintendents shall assign.
3. The observance of all board policies by all those persons employed by the district.
4. The enforcement of all provisions of the law relating to the operation of the district.

In the absence of established Board policy or Board direction, the Superintendent shall assume responsibility for whatever decision or action is taken. In the situations which arise where the Board has provided no guides for administrative action, the Superintendent shall have power to act. Those decisions or actions shall be subject to Board review at its regular meeting.

The Superintendent shall have the authority to enter into binding contracts on behalf of the School Board that pertain to the operation of the District and consistent with Board Policy.

The Superintendent will keep the Board informed in all areas pertaining to the operation of the district. The Superintendent will prepare or cause to be prepared reports to the Board to facilitate its decisions, attend meetings and participate in deliberations, except when his/her contract is being considered, and administer the district in conformity with the adopted policies of the Board, the State Board of Education, and state law, making such administrative rules and regulations as may be necessary.

Legal Reference: RSA 194-C:4
N.H. Code of Adm. Rules, Section Ed. 302.02, Substantive Duties of Superintendents

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