

STATE OF NEW HAMPSHIRE – TOWN OF SURRY

SELECTMEN

MEETING MINUTES AUGUST 18, 2025

The meeting was called to order at 7:00 P.M. Present were Jay Croteau, Steve Goldsmith and Ron Profaizer.

Matt Goodwin spoke with the selectmen about Surry's signage ordinances for his cottage industry. Currently, the size is 2 ft by 2 ft with a setback of 10- 15 ft out the town right of way with no obstruction of views. Item will be added to next weeks agenda . Building permit question to be researched.

The selectmen signed bills.

The selectmen signed and paid bills.

Steve Goldsmith motioned to accept the minutes for August 11, 2025. Ron Profaizer seconded the motion. The selectmen agreed to accept the minutes.

Steve Goldsmith motioned to accept the minutes prepared by Ron Profaizer for the selectmen's workshop held August 13, 2025. Jay Croteau seconded the motion. The selectmen agreed to accept the minutes.

Jay Croteau responded to email from Levesque.

Jay Croteau researched information for Garret Nelson Driveway.

Avitar to pull LUCT for 105 Farm Rd. No current use documentation from current owner Dean Dorman. Prior owner has current use under recreational. Posted land and buildings on property change designation for recreational discount.

Driveway application for Roe not yet from Conservation Committee and Planning Board. No building permit has been issued. Shane Lampinen builder.

No answer from Katie Anderson for ADU.

Steve Goldsmith responded to building permit for swimming pool as not needed.

Steve Goldsmith contacted the state police for dog complaint for rabies certificate violation. He will call the state police again.

Steve Goldsmith also reported young boys riding minibikes on the Farm Rd. State police contacted.

Potential privacy violation issue with surveillance camera considered a civil issue. Closed.

The selectmen discussed the second driveway on Levesque property line as well as runoff issue. No decision.

Steve Goldsmith will contact DES regarding Jason Smart septic system . With the proposed changes for master bedroom, one bedroom from the existing layout would be demolished for new bedroom and bathroom.

Steve Goldsmith should receive electric bid sometime this week.

Steve Goldsmith expects to have bids for Farm Rd fabric and gravel by end of the month.

The selectmen discussed London Road complaint from Westmoreland resident as blocked from the Westmoreland side (at Lord's residence) and damming the brook area. Surry does not maintain this class VI road and the road is subject to gates and bars. RSA 236:9 Jay Croteau will contact abutter Frank Conroy about the built up roadbed asking him to level the berm out. Gary Kinyon has recommended the matter is a civil dispute and for the town to remain out of the issue.

The Town of Surry received Report of Wood of Timber Cut for Andrew Felegara 195 Pond Rd. 24-437-03 -T.

Request to rent town hall November 11, 2025 from Brandy Roof. Approved.

Steve Goldsmith motioned to pay \$10.00 request from Susan Farrell for checks.

Request from Susan Farrell for reimbursement from Town of Surry for \$10.00. Bruce Smith asked why this wasn't being paid from the Joslin Fund. He will contact Susan Farrell about the request.

Jay Croteau tabled the motion until next week. Steve Goldsmith seconded the motion. The selectmen agreed to table the motion.

Mark Mckenzie has requested the town bill American Tower separately for the utility tower on his leased land. He will provide documentation contract for American. Date of record will be for April 1<sup>st</sup> of 2026.

Discussion of building permit changes. Ron Profaizer was tasked with contacting Drummond for legal counsel on the issue.

Ron Profaizer motioned to table the decision on Building permits pending legal counsel. Steve Goldsmith seconded the motion. The selectmen agreed.

Bruce Smith spoke about prior decisions for zoning and Building permits and the ability to enforce issues stating a heavy reliance on voluntary compliance.

The selectmen spoke on the workshop meeting August 13, 2025. Job descriptions for Highway employees are being updated. Work request system to be implemented with open work and completed tasks to be dropped off with payroll request .

Jay Croteau motioned to update the job description. Steve Goldsmith seconded the motion. The selectmen agreed. Draft on file.

Jay Croteau motioned to for work request and work completed for road employees to added to payroll process. Steve Goldsmith seconded the motion. The selectmen agreed. Implementation to begin second week of September 2025.

Steve Goldsmith motioned to adjourn. Jay Croteau seconded the motion. The selectmen agreed to adjourn.

The meeting adjourned at 9:12 P.M.

Submitted J Lane